

**TRIATHLON ASSOCIATION OF SINGAPORE  
MINUTES OF THE 2018 ANNUAL GENERAL MEETING  
HELD ON THURSDAY 25 SEPTEMBER 2018  
7:00PM AT TAS OFFICE, NSA ROOM 6**

**Chairman** Mr David Hoong Kah Kuan (DH)

**Assistant** Mr Eugene Ong (EO)

**Management Committee Present**

President	Mr David Hoong Kah Kuan (DH)
Deputy President	Mr Eugene Lee (EL)
Honorary Secretary	Mr Raymond Chong Chee Keong (RC)
Assistant Honorary Secretary	Mr Steven Chan Chee Ming (SC)
Committee Member	Mr Fabian William
Committee Member	Mr Daniel Sng
Committee Member	Mr Shawn Wee
Co-opt Member	Ms Jenny Wee

**Staff In Attendance**

General Manager	Mr Eugene Ong
Development Executive	Mr Omar Bakar

**Ordinary Members Rep Present**

Bike-Aid (Singapore)	Mr David Hoong
Para-Cycling Federation Singapore	Mr Christian Stauffer
Breakaway	Mr Jacob Low De Xiang
TeamFabian	Mr Shawn Wee

**Others Present**

Breakaway	Mr Aw Yizhong
Second Wind	Mr Chua Jing Zhi
TeamFabian	Mr Lloyd Ngoh
TeamFabian	Ms Tang Chu Ai
Individual Member	Mr James Middleditch
Individual Member	Mr Tan Thong Hua
Individual Member	Mr Philip Hall
Individual Member	Ms Denise Wong
Individual Member	Mr Bryce Chong
Individual Member	Ms Chang Shuwen
Individual Member	Mr Alvin Tay
Individual Member	Mr Kua Harn Wei
Sport Singapore	Mr Randee
Sport Singapore	Ms Shirley Cai

**Absent With Apologies**

Honorary Treasurer	Mr Peter Chua Wee Leng
Committee Member	Ms Winnie Yeung
Committee Member	Dr Liau Kah Han
Co-opt Member	Mr Lek Chun Guan
Co-opt Member	Mr Xu Kewei

## Agenda of AGM

1. President's Welcome Address
2. To approve and confirm the minutes of the 2017 AGM
3. To approve and confirm the Annual Report for the year ending 31 March 2018
4. To approve and confirm the Annual Financial Statements for the year ending 31 March 2018
5. Election of the Executive and Management Committee for the next term (2019 to 2020)
6. To appoint the external Auditor for the ensuing Year - 1st April 2018 to 31 March 2019.
8. To Transact Any other Business.

## Minutes of Meeting

S/N	Details	Action
1	<p><b><u>President's Welcome</u></b></p> <p>The Chairman of the 2018 AGM, call for the meeting to order at 7:00pm. In accordance to paragraph 7.1 of the TAS Constitution, the quorum for the AGM had been met.</p> <p>The chairman, DH welcomed everyone to the 2018 AGM, and introduced the incumbent Management Committee members. DH hands over to EO to present the AGM.</p> <p>EO shared the Agenda for the meeting, the Vision, Mission and Value Statements (MVV) of TAS.</p>	
2	<p><b><u>To approve and confirm the minutes of the 2017 AGM</u></b></p> <p>The minutes of the 2017 AGM held on were unanimously approved and confirmed with no amendments made.</p> <p>The acceptance of the minutes were proposed by RC and seconded by SC.</p>	
3.	<p><b><u>To approve and confirm the Annual Report for the year ending 31 March 2018</u></b></p> <p>The Chairman invited members to seek any clarifications they might have on the Annual Report.</p> <p>PH pointed out that his name was missing from the list of SFTO for Subic Bay race.</p> <p>CS seeks clarifications on the low number of Ordinary and Affiliate Members, in relation to the substantial number of Triathlon Clubs in the fraternity. EO clarified that a number of these clubs are not interested in being represented by TAS, and acknowledge that TAS can do better in this aspect, through better communication and planning.</p> <p>YZ seeks clarification on the low number of Individual Members, but high participation numbers in our local sanctioned events, as evident with the number of Day-of-Race Members. EO clarify the lack of capability and resources to attract DOR Members to convert to annual members, as TAS needs to strike a balance between increasing membership and providing support for event organisers in this down-period. As such, TAS had kept DOR membership fees at a minimal over the years.</p> <p>CS, JM, JZ seeks clarification on the sanctioning of local events, that organisers should increase DOR fees or TAS will not proceed with sanction. EO explained that all multi-sports event (conducted in a public area) in Singapore should be sanctioned by TAS, since there is a certain level of risk involved in our sport. Any unfortunately fatalities in a multi-sport event, regardless of sanction status, will have to be answered for by TAS. TAS will endeavour to work with relevant agencies issuing permits and venue operators, to ensure that Triathlon event organisers seek sanction from TAS. EO also clarified that events conducted in private venues like schools or swimming pools, are encouraged to apply for sanction, with a waiver of any sanction fees.</p>	

	<p>There were no further clarifications or queries from the members for the Annual Report. The Annual Report for the year ending 31 March 2018 was unanimously approved and confirmed.</p> <p>The acceptance of the Annual Report was proposed by DS and seconded by EL.</p>																									
4.	<p><b><u>To approve and confirm the Annual Financial Statements for the year ending 31 March 2018</u></b></p> <p>EO informed that the Statement of Accounts for the year ending 31 March 2018 was audited by Strategic Audit Alliance PAC, and had given the opinion that financial statements are properly drawn so as to give a true and fair view of the state of TAS, in accordance with the provisions of the Act, the Charities Act and Singapore Financial Reporting Standards.</p> <p>The Chairman invited members to seek any clarifications they might have on the audited Statement of Accounts</p> <p>CS seek clarification on net liabilities of \$45k. DH explained that since FY2009 to FY2011, the statement of accounts registered negative surpluses and huge accumulated deficits, due to the financial crisis from our event sponsors, as well as failure of TAS's business unit. Since then, it had been a very commendable effort that TAS has managed to reduce the amount to the current amount, especially with reduce funding and reduce support from sponsors. Since FY2011, the association had been registering surpluses every financial year to reduce the accumulated liabilities and will continue to do so in the coming years, through strategic planning and running of the association, without any compromise on our focus of developing the sport and athletes. We had also spoken to affected creditors, whom had gave their support in allowing TAS to make gradual payments.</p> <p>There were no further queries from the members, and the audited Statement of Accounts were unanimously accepted and endorsed by the members.</p> <p>The acceptance of the Statement of Accounts was proposed by RC and seconded by DW.</p>																									
5.	<p><b><u>Election of the Executive and Management Committee for the next term, 2019 to 2020</u></b></p> <p>Chairman of the 2018 AGM, called for the Election Proper, to vote in the Management Committee for the next term 2018 to 2018.</p> <p>Chairman shared with members on the primary roles of TAS MC, and the election procedures.</p> <p>Chairman then quoted the TAS constitution para 4.2 that explain "... Ordinary Member shall have one vote."</p> <p>Chairman identifies that TAS currently have 4 Ordinary Members and all 4 was represented in this AGM. (Bike Aid, Breakaway, TeamFabian, PCFS)</p> <p>President</p> <table border="1" data-bbox="256 1655 1358 1794"> <tr> <td>Name</td> <td>David Hoong</td> <td>-</td> </tr> <tr> <td>Nominated by</td> <td>Team BodyFuel</td> <td>-</td> </tr> <tr> <td>Seconded by</td> <td>Raymond Chong</td> <td>-</td> </tr> <tr> <td>Voting Results</td> <td colspan="2">David Hoong</td> </tr> </table> <p>Deputy President</p> <table border="1" data-bbox="256 1856 1358 1995"> <tr> <td>Name</td> <td>Eugene Lee</td> <td>Raymond Chong</td> </tr> <tr> <td>Nominated by</td> <td>Breakaway</td> <td>Breakaway</td> </tr> <tr> <td>Seconded by</td> <td>Steven Chan</td> <td>Jacob Low</td> </tr> <tr> <td>Voting Results</td> <td colspan="2">Raymond Chong</td> </tr> </table>	Name	David Hoong	-	Nominated by	Team BodyFuel	-	Seconded by	Raymond Chong	-	Voting Results	David Hoong		Name	Eugene Lee	Raymond Chong	Nominated by	Breakaway	Breakaway	Seconded by	Steven Chan	Jacob Low	Voting Results	Raymond Chong		
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Honorary Secretary

Name	Eugene Lee	Hafidz Ja'afar
Nominated by	Bike Aid	Breakaway
Seconded by	Steven Chan	Jacob Low
Voting Results	Eugene Lee	

Assistant Honorary Secretary

Name	Steven Chan	Aw Yizhong
Nominated by	Bike Aid	Breakaway
Seconded by	Denise Wong	Christian Stauffer
Voting Results	Steven Chan	

Honorary Treasurer

Name	Peter Chua	-
Nominated by	Team BodyFuel	-
Seconded by	Jenny Wee	-
Voting Results	Peter Chua	

MC Members

Name	Nominated by	Seconded by
Daniel Sng	Team BodyFuel	Denise Wong
Fabian William	Bike Aid	Christian Stauffer
James Middleditch	Bike Aid	Christian Stauffer
Aw Yizhong	Breakaway	Steven Chan
Hafidz Ja'afar	Breakaway	Jacob Low
Chang Shuwen	Breakaway	Raymond Chong
Shawn Wee	Bike Aid	Fabian William
Paul Rachmadi	Orange Room	Eugene Lee
Voting Results	<ol style="list-style-type: none"> <li>1. Daniel Sng</li> <li>2. Fabian William</li> <li>3. James Middleditch</li> <li>4. Aw Yizhong</li> <li>5. Paul Rachmadi</li> </ol>	

DH invited members from the floor to be co-opted into the TAS MC, to contribute in the working sub-committees of TAS towards the development of the sport. The following were unanimously nominated, approved and confirmed by fellow members from the floor, with no objections:

1. Chang Shuwen
2. Shawn Wee
3. Lloyd Ngoh
4. Denise Wong
5. Hafidz Ja'afar

Chairman declared the elections closed, and call for all appointments in the Management Committee for the next term (2019 to 2020) to be approved and confirmed. The acceptance of all appointments was proposed by EL and seconded by JW.

5

**To appoint the external Auditor for the ensuing Year - 1st April 2018 to 31 March 2019**

EO informed that the current audit firm, Strategic Audit Alliance PAC, had been the appointed external auditors for TAS over the past 5 Financial year. They had been reliable and affordable, and understand the auditing of an NSA as well as a Charity Organisation. Although there is a need to change auditor every 5 years, in accordance to sound financial regulations, there will be no issues to engage the same firm, as long as there is a change in partner, whom is registered.

	It was proposed to reappoint the auditors from Strategic Audit Alliance PAC for another year. The reappointment was proposed by David Hoong and seconded by Fabian William.	
6	<b>Any Other Matters</b>  There being no other matters, the Chairman called the Meeting to a close at 8:47pm.	

Recorded by: Eugene Ong  
General Manager

Vetted by: Raymond Chong  
Honorary Secretary (2016-2018)

Eugene Lee  
Honorary Secretary (2018-2020)

## Annex A

<b>Triathlon Association of Singapore Management Committee 2018 (Sept) to 2020 AGM</b>	
President	David Hoong
Deputy President	Raymond Chong
Honorary Secretary	Eugene Lee
Assistant Honorary Secretary	Steven Chan
Honorary Treasurer	Peter Chua
MC Members	Fabian Williams Daniel Sng James Middleditch Aw Yizhong Paul Rachmadi
Co-Opt Members	Chang Shuwen Shawn Wee Lloyd Ngoh Denise Wong Hafidz Ja'afar