



Date: 1 September 2021

Notice of Annual General Meeting

Notice is hereby given that the 2021 Annual General Meeting of Triathlon Association of Singapore will be held on Tuesday, 27 September 2021 at 7.00pm, via electronic means.

Agenda:

1. Welcome Address
2. To approve and confirm the minutes of the 2020 Annual General Meeting held on 25 September 2020.
3. To approve and confirm the Annual Report for the year ending 31 March 2021.
4. To approve and confirm the Statement of Accounts for the year ending 31 March 2021.
5. To approve the proposed amendments to the Constitution
6. To appoint the external Auditor for the ensuing Year - 1st April 2021 to 31 March 2022.
7. To transact any other business, in accordance to TAS Constitution Clause 6.2 d – "...at least seven days' notice in writing shall be given by member/s to the Honorary Secretary..."

Important Notes:

- An affiliate member may appoint up to 3 delegates to attend the 2021 AGM. The delegates may only attend the AGM by observing and listening to the proceedings of the meeting by electronic means.

To RSVP, please complete the Form A and send via email to eugene.ong@triathlonsingapore.org by **7.00pm on Monday, 20 September 2021**.

- An affiliate member can table a resolution for AGM, with at least 7 days' notice given to the Honorary Secretary.

To table a resolution, please complete the Form A and send via email to eugene.ong@triathlonsingapore.org by **7.00pm on Monday, 20 September 2021**.

- If you have any questions to raise with regards to any items on the agenda, please complete the Form B and send via email to eugene.ong@triathlonsingapore.org by **7.00pm on Monday, 20 September 2021**.
- Voting is required to pass any resolutions tabled at the 2021 AGM. Only Ordinary Member have voting rights, and may vote by appointing the Chairman of the meeting as the member's proxy to vote at the 2021 AGM.

Ordinary Members are to complete Form C (Proxy Voting Form) and submit to eugene.ong@triathlonsingapore.org by **7.00pm on Saturday, 25 September 2021**.

- For any other general enquiries with regards to the 2021 AGM, please email to eugene.ong@triathlonsingapore.org

By Order of the TAS Management Committee

Time Line:

Date	Instructions
7 September 2021	TAS to send out to affiliates and publish on website: <ul style="list-style-type: none">- Notice of 2021 AGM by electronic means- Minutes of 2020 AGM- Tabled Amendments to TAS Constitution- Propose TAS Constitution 2021- Form A – Attendance Form, Resolution Form
14 September 2021	TAS to send to affiliates: <ul style="list-style-type: none">- Annual Report for the year ending 31 March 2021- Statement of Accounts for the year ending 31 March 2021- Form B – Questions Form
20 September 2021	Deadline for submission of: <ul style="list-style-type: none">- Form A – Attendance Form, Resolution Form- Form B – Questions Form <p>Via email to eugene.ong@triathlonsingapore.org by 7:00pm</p>
21 September 2021	TAS to send to affiliates: <ul style="list-style-type: none">- Any tabled resolutions that require voting- Form C - Proxy Voting Form
25 September 2021	Deadline for submission of: <ul style="list-style-type: none">- Form C – Proxy Voting Form <p>Via email to eugene.ong@triathlonsingapore.org by 7:00pm</p>
27 September 2021	Registration for AGM commences at 6:30pm AGM by electronic means will commence at 7:00pm Delegates to join the meeting with their names and representing organisation