

**TRIATHLON ASSOCIATION OF SINGAPORE
MINUTES OF THE 2019 ANNUAL GENERAL MEETING
HELD ON MONDAY 30 SEPTEMBER 2019
7:00PM AT TAS OFFICE**

Chairman Mr Raymond Chong Chee Keong (RC)
Assistant Mr Eugene Ong (EO)

Management Committee Present

Honorary Secretary Mr Eugene Lee (EL)
Deputy President Mr Raymond Chong Chee Keong (RC)
Assistant Honorary Secretary Mr Steven Chan Chee Ming (SC)
Stand-in Treasurer Mr Paul Rachmadi (PR) – Via Video Conference
Committee Member Mr James Middleditch
Committee Member Mr Aw Yizhong
Co-opt Member Mr Lloyd Ngoh

Staff In Attendance

General Manager Mr Eugene Ong
Development Executive Mr Omar Bakar

Ordinary Members Rep Present

Breakaway
TeamFabian

Others Present

Sport Singapore Member Ms Shirley Cai
Mr Bryce Chong

Absent With Apologies

President Mr David Hoong Kah Kuan (DH)
Committee Member Mr Daniel Sng
Co-opt Member Ms Denise Wong
Co-opt Member Ms Chang Shuwen

Agenda of AGM

1. President's Welcome Address
2. To approve and confirm the minutes of the 2018 AGM
3. To approve and confirm the Annual Report for the year ending 31 March 2019
4. To approve and confirm the Annual Financial Statements for the year ending 31 March 2019
5. Re-Election of the Honorary Treasurer position for the term (2019 to 2020)
6. To appoint the external Auditor for the ensuing Year - 1st April 2019 to 31 March 2020.
8. To Transact Any other Business.

Minutes of Meeting

S/N	Details	Action
1	<p><u>President's Welcome</u></p> <p>The Chairman of the 2019 AGM, call for the meeting to order at 7:00pm. In accordance to paragraph 7.1 of the TAS Constitution, the quorum for the AGM had been met.</p> <p>The chairman, RC welcomed everyone to the 2019 AGM, and shared the Agenda for the meeting, the Vision, Mission and Value Statements (MVV) of TAS.</p>	

2	<p><u>To approve and confirm the minutes of the 2018 AGM</u></p> <p>The minutes of the 2018 AGM had been presented to all. It was noted that during the course of the year, the following changes had occurred to the TS management Committee:</p> <ul style="list-style-type: none"> - Elected Honorary Treasurer, Peter Chua had resigned - MC Member, Paul Rachmadi, appointed by MC as stand-in Treasurer - MC Member, Fabian William had stepped down - Co-Opt Members, Shawn Wee and Hafidz Jafar had stepped down <p>The minutes of the 2018 AGM were unanimously approved and confirmed with no amendments made.</p> <p>The acceptance of the minutes were proposed by SC and seconded by EL.</p>	
3.	<p><u>To approve and confirm the Annual Report for the year ending 31 March 2019</u></p> <p>The Chairman invited members to seek any clarifications they might have on the Annual Report.</p> <p>There were no clarifications or queries from the members for the Annual Report. The Annual Report for the year ending 31 March 2019 was unanimously approved and confirmed.</p> <p>The acceptance of the Annual Report was proposed by EL and seconded by JM.</p>	
4.	<p><u>To approve and confirm the Annual Financial Statements for the year ending 31 March 2019</u></p> <p>EO informed that the Statement of Accounts for the year ending 31 March 2019 was audited by Strategic Audit Alliance PAC, and had given the opinion that financial statements are properly drawn so as to give a true and fair view of the state of TAS, in accordance with the provisions of the Act, the Charities Act and Singapore Financial Reporting Standards.</p> <p>The Chairman invited members to seek any clarifications they might have on the audited Statement of Accounts</p> <p>There were no queries from the members, and the audited Statement of Accounts for the year ending 31 March 2019 were unanimously accepted and endorsed by the members.</p> <p>The acceptance of the Statement of Accounts was proposed by SC and seconded by LN.</p>	
5.	<p><u>Re-Election of the Honorary Treasurer position for the term 2019 to 2020</u></p> <p>Chairman of the 2019 AGM, called for the re-election of the Honorary Treasurer. There had only been 1 nomination to the position, Paul Rachmadi (who is also the current Stand-in Treasurer).</p> <p>Chairman shared with members on the primary roles of the Honorary Treasurer, and since there are no other nominations, Chairman called for the appointment of PR to be approved and confirmed. The acceptance of this appointment was proposed by EL and seconded by LN.</p> <p>PR thanked everyone for the support and vow to do his utmost best to carry out his role as the Treasurer, and also improve matters to do with governance and financial compliance.</p>	
5	<p><u>To appoint the external Auditor for the ensuing Year - 1st April 2019 to 31 March 2020</u></p> <p>EO informed that the current audit firm, Strategic Audit Alliance PAC, had been the appointed external auditors for TAS over the past 5 Financial year. They had been reliable and affordable, and understand the auditing of an NSA as well as a Charity Organisation. Although there is a need to</p>	

	<p>change auditor every 5 years, in accordance to sound financial regulations, there will be no issues to engage the same firm, as long as there is a change in partner, whom is registered.</p> <p>JM suggested to source for 3 quotations from alternatives from subsequent year, to gauge market rates for such services. Although, considerations should be taken for ease of handing over of information and duties, before TAS decides on the appointment.</p> <p>It was proposed to reappoint the auditors from Strategic Audit Alliance PAC for the ensuing year. The reappointment was proposed by JM seconded by SC.</p>	
6	<p>Any Other Matters</p> <p>EO thanked SPM, Shirley Cai for attending the AGM, and for the support given to TAS throughout her appointment as TAS's SPM.</p> <p>EO call for all MC and staff present to update their declaration of conflict of interest, and also reminded on TAS conflict of interest policy.</p> <p>There being no other matters, the Chairman called the Meeting to a close at 8:15pm.</p>	

Recorded by: Eugene Ong
General Manager

Vetted by: Eugene Lee
Honorary Secretary (2018-2020)